

April 2010 Monthly Progress Report

Contract Number: EP-S7-09-08
Task Order 0005 Former United Zinc Smelter
Site Project Code: A78QRP00
Period of Performance September 29, 2009 – September 23, 2010
Billing Period: April 1, 2010 – April 30, 2010
Task Order Ceiling: \$28,709.28
Invoice Total: \$4509.62

1. Description of current work accomplished

CGS staff focused efforts on completing the work required for the Draft PRP Search Report.

Records Specialist prepared corporate narratives, corporate successor charts, scanned documents, filed documents, assisted in the review of the report and followed up on documents ordered.

Regulatory Analyst attended meetings and Drafted the PRP Search Report.

On-site Manager attended meetings with the EPA, completed monthly progress report and sent email notification to EPA that Records Specialist hours reached 91% on April 5.

2. Deliverables

Draft PRP Search report was delivered on April 27, electronically and hardcopy as required in the statement of work. CGS has received general comments from the EPA and is working on updating the report.

3. Outstanding Issues/QA/QC Status/Resolutions

On April 9, Regulatory Analyst sent email to TOPO in regards to difficulty in obtaining corporate documents. The Attorney and TOPO had no further suggestions for CGS staff.

4. Projected Activity Next Period

- a. Estimated Direct Labor Hours: 40 hours
- b. Estimated Costs: \$0

Estimated hours are for updating and finalizing the PRP Search Report. No costs are estimated for direct materials or travel.

5. Travel/ODC:

- a. Supplies: \$125.40 (\$33.95 deferred to May)
- b. Travel: \$0
- c. Total: \$159.35



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Direct materials expense of \$33.95 has been deferred to May invoicing due to posting of CGS Corporate Visa. No travel occurred during this billing period for this site.

6. Percentage of Work Completed: 85%

7. Cumulative Work Completed

- a. Work Completed: 423.20 hours spent on document collection, review, logging information into database, copying, scanning, Title Search, Corporate Research, drafting PRP Search Report and administrative activities.
- b. Tasks: Project Planning, Information Gathering, Title Search, Corporate Research and PRP Search Report
- c. Dollars Expended: \$19,919.88

AMOUNT REMAINING	\$8,789.40					
ODC Remaining	\$ 6,222.86					
Total Amount Expended	\$19,919.88					
Percent of Budget Expended	69.38%					
Percent Remaining	30.62%					
	Total CLIN	Current Month	Cumulative	Total CLIN	Percent CLIN	Percent
	Hours	Used	Used	Remaining	Remaining	Used
RECORDS SPECIALIST	230	20.3	230	0	0%	100%
REGULATORY ANALYST	175	72.9	143	32	18.29%	81.71%
ONSITE MANAGER	50	7.3	45.2	4.8	9.60%	90.40%
PROGRAM MANAGER	20	3	5	15	75.00%	25.00%

Amount expended does not have retainage subtracted. Note amount expended differs from the invoice by \$459.57, which is the amount of the ODC budget mathematical error. *OK*

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Former United Zinc A78Q	%	Previous	March	April	Cumulative
Labor Classification:	Completed	Labor HRS	Labor HRS	Labor HRS	HRS
Task 1 - Project Management					
Program Manager		2	0	3	5
On-Site Manager		27.5	10.4	7.3	45.2
Task 2 - Information Gathering	100%				
Regulatory Analyst		14	7.1	0	21.1
Records Specialist		141.5	15.4	10.1	167
Task 3 - Title Search	100%				
Regulatory Analyst		23.5	2	0	25.5
Records Specialist		10.9	18.5	7.1	36.5
Task 4 - Corporate Successorship	100%				
Records Specialist		16.1	7.3	3.1	36.5
Regulatory Analyst		0	14.5	8	22.5
Task 9.3 - PRP Report	85%				
Regulatory Analyst		0	9	64.9	73.9
ODC Categories:					
Task 2 - Document Collection		\$ 177.68	\$ 15.65	\$ 125.40	\$ 318.73
Task 3 - Title Search		\$100.54	\$ 0	\$0	\$ 100.54
Other ODC		\$ 40.56	\$ -	\$ 17.31	\$ 57.87
Total ODC Expended		\$ 318.78	\$ 15.65	\$ 142.71	\$ 477.14